

Task Code 016 - PROCEDURES FOR THE REVIEW OF PREVIOUSLY ADOPTED/CERTIFIED ENVIRONMENTAL DOCUMENTS FOR USE WITH SUBSEQUENT ENTITLEMENT APPLICATIONS

PURPOSE

To determine if previously adopted/certified environmental documents are adequate for use on a subsequent entitlement application per the requirements of CEQA Guidelines Sections 15162 through 15164 et al. Determine what, if any, additional CEQA documentation needs to be completed. Ensure that mitigation measures and design considerations that were required in previously adopted/certified environmental documents are carried forward on subsequent entitlement applications. Ensure that applicable environmentally related ordinances and policies are complied with.

OUTLINE OF PRIMARY STEPS

Completed by Project Manager

Locate and Review Previous CEQA document to determine applicability of reliance on previous CEQA document

- Verify that the project can rely on the previous environmental document (CEQA 15162) by verifying that the project is generally consistent with what was previously analyzed in the original environmental document and that no new significant environmental effects would occur that were not already identified in the original CEQA document. Also, check for other active applications on the project site and determine if there is overlap in the proposed activities/uses and whether the projects should be combined and processed together.
- Evaluate studies that were submitted at initial intake
- Develop Project Description
- If the previous CEQA document was an EIR, verify the existence of 15091 and 15093 findings.
- Verify payment of Fish & Game Fees and County Clerk Fee
- Create a list of all Relevant Mitigation Measures/Design Considerations from previous CEQA document. Identify any mitigation measures or design considerations required within the previously certified/adopted environmental document (including addenda, supplemental and subsequent CEQA documents) that need to be included in the present application.
- Review project for applicability of/compliance with Ordinances and Policies
- Complete the 15162 findings and documentation for use of previous CEQA documents form
- Conduct a field visit if necessary to support the CEQA determination
- Prepare draft scoping letter
- Complete the task, or follow the steps below and proceed to an 035, 040, 045, or 091 task.
- Determine appropriate CEQA document.
- For a Subsequent or Supplemental EIR, proceed to an 045 task.
- For a Subsequent Negative Declaration, proceed to an 012 task.
- For an Addendum to an EIR or ND or reliance on the previous environmental document in an unmodified form – Complete the Fish & Game letter, the Application Amendment letter, the CEQA Transmittal Memo, and the draft Notice of Determination (NOD). When you are ready to submit a 040 - Finalize CEQA Documents (NDs), also submit an assignment for one of the following: 225 - Preliminary Notice of Approval, 092 - Hearing Preparation PERB-PC-ZA, or 093 - Hearing Preparation BOS.